

Policy and/or Procedure:

Payment Policy for Insured Patients of Calhoun-Liberty Primary Care Clinic

Effective Date: August 1, 2018

Purpose:

To establish reasonable procedures regarding collection of patient accounts.

Policy:

Payment is expected at the time of each patients visit. Payment will include any unmet deductible, co-insurance, co-payment amount, or non-covered charges from the patient's insurance company.

Patients may be considered Non-Insured or Private Pay in any of the following circumstances:

- If their insurance will not pay due to a pre-existing condition clause
- If their insurance deems our facility or provider(s) "out-of-network"
- If their insurance denies payment for any other reason

Procedure:

Payment in full for the current days visit and any previous outstanding balances are due prior to the patient being seen.

If the patient is unable to pay their balance in full they must make payment arrangements with the Business Office as soon as possible.

If the patient's outstanding balance amount reaches \$100.00 or more, no further appointments will be authorized until all balances on the entire account (guarantor and applicable dependents) have been paid, and/or financial arrangements have been made.

Calhoun-Liberty Primary Care Clinic reserves the right to refuse treatment to any patient.